

Parent Guide to School



Attendance and Punctuality

- Your responsibility: Make sure your child attends school every day and on time.
- If your child is sick: Inform the school using the app or phone.
- Morning schedule: School starts at 8:50 am. Doors open at 8:40 am.
- End of the day: School ends at 3:20 pm.
- Holidays: Take family holidays during school breaks, not during term time. Risk of financial penalty notice if you exceed 5 days unauthorised leave.

Why Attendance is Important

- Helps your child make friends, learn new things, and grow in confidence.
- Regular attendance shows good habits for future jobs.
- Missing school affects your child's learning and progress.

Supporting Good Attendance

- Create a morning and evening routine to help your child be ready for school.
- Schedule medical appointments outside of school hours.
- Encourage your child by praising their effort and achievements at school.

Rewards for Attendance

- Weekly Dojos for children, top 4 Dojo winners for each class receive a prize and non-uniform day at the end of the half term.

Rewards Achievement and showing the School Values

- Weekly certificates for children, celebrated on Facebook (permission needed) and receive a prize.

Illness Guidelines

- Minor colds/coughs: It's okay to send your child to school unless they have a fever.
- Chickenpox: Keep your child home until the spots have crusted over (about 5 days).
- Head lice: No need to keep your child at home; treat them and send them to school.
- High temperature: Keep your child home until the fever goes away.
- Vomiting and Diarrhoea: 48 hours absence since last episode.